

2023 Academic Timetable

BSB50120 – Diploma of Business (52 Weeks)

Shift 1: Monday to Tuesday - 8:00am to 4:30pm and Wednesday - 8:00am to 12:00pm

Shift 2: Thursday to Friday - 8:00am to 4:30pm and Saturday - 8:00am to 12:00pm

Shift 3: Friday - 5:00pm to 9:00pm and Saturday - 12:15pm to 8:45pm, Sunday - 8:00am to 4:30pm

Shift 4: Monday to Thursday - 4:45pm to 10:00pm

Date (Week starting Monday)	Week	Unit of Competency
16-Jan-23	1	BSBSUS511 Develop workplace policies and procedures for sustainability
23-Jan-23	2	BSBSUS511 Develop workplace policies and procedures for sustainability
30-Jan-23	3	BSBSUS511 Develop workplace policies and procedures for sustainability
6-Feb-23	4	BSBTWK503 Manage meetings
13-Feb-23	5	BSBTWK503 Manage meetings
20-Feb-23	6	BSBFIN501 Manage budgets and financial plans
27-Feb-23	7	BSBFIN501 Manage budgets and financial plans
6-Mar-23	8	BSBFIN501 Manage budgets and financial plans
13-Mar-23	9	BSBFIN501 Manage budgets and financial plans
20-Mar-23	10	BSBFIN501 Manage budgets and financial plans
Term Break (3 Weeks)		
17-Apr-23	14	BSBOPS504 Manage business risk
24-Apr-23	15	BSBOPS504 Manage business risk
1-May-23	16	BSBOPS504 Manage business risk
8-May-23	17	BSBOPS504 Manage business risk
15-May-23	18	BSBOPS504 Manage business risk
22-May-23	19	BSBCRT511 Develop critical thinking in others
29-May-23	20	BSBCRT511 Develop critical thinking in others
5-Jun-23	21	BSBXCM501 Lead communication in the workplace
12-Jun-23	22	BSBXCM501 Lead communication in the workplace
19-Jun-23	23	BSBXCM501 Lead communication in the workplace
Term Break (3 Weeks)		
17-Jul-23	27	BSBSTR503 Develop organisational policy
24-Jul-23	28	BSBSTR503 Develop organisational policy
31-Jul-23	29	BSBSTR503 Develop organisational policy
7-Aug-23	30	BSBOPS505 Manage organisational customer service
14-Aug-23	31	BSBOPS505 Manage organisational customer service
21-Aug-23	32	BSBOPS505 Manage organisational customer service
28-Aug-23	33	BSBOPS501 Manage business resources
4-Sep-23	34	BSBOPS501 Manage business resources
11-Sep-23	35	BSBOPS501 Manage business resources
18-Sep-23	36	BSBOPS501 Manage business resources
Term Break (2 Weeks)		
9-Oct-23	39	BSBMKG541 Identify and evaluate marketing opportunities
16-Oct-23	40	BSBMKG541 Identify and evaluate marketing opportunities
23-Oct-23	41	BSBMKG541 Identify and evaluate marketing opportunities
30-Oct-23	42	BSBMKG541 Identify and evaluate marketing opportunities
6-Nov-23	43	BSBMKG555 Write persuasive copy
13-Nov-23	44	BSBMKG555 Write persuasive copy
20-Nov-23	45	BSBMKG555 Write persuasive copy
27-Nov-23	46	BSBMKG543 Plan and interpret market research
4-Dec-23	47	BSBMKG543 Plan and interpret market research
11-Dec-23	48	BSBMKG543 Plan and interpret market research
Term Break (4 Weeks)		