

2024 Academic Timetable

FNS40222 Certificate IV in Accounting and Bookkeeping (52 Weeks)

Date (Week starting Monday)	Week	Unit of Competency
15-Jan-24	1	FNSACC413 Make decisions in a legal context
22-Jan-24	2	FNSACC413 Make decisions in a legal context
29-Jan-24	3	FNSACC413 Make decisions in a legal context
5-Feb-24	4	FNSACC412 Prepare operational budgets
12-Feb-24	5	FNSACC412 Prepare operational budgets
19-Feb-24	6	FNSACC414 Prepare financial statements for non-reporting entities
26-Feb-24	7	FNSACC414 Prepare financial statements for non-reporting entities
4-Mar-24	8	FNSACC414 Prepare financial statements for non-reporting entities
11-Mar-24	9	FNSACC414 Prepare financial statements for non-reporting entities
18-Mar-24	10	FNSACC414 Prepare financial statements for non-reporting entities
Term Break (3 Weeks)		
15-Apr-24	14	FNSACC421 Prepare financial reports
22-Apr-24	15	FNSACC421 Prepare financial reports
29-Apr-24	16	FNSACC421 Prepare financial reports
6-May-24	17	FNSACC421 Prepare financial reports
13-May-24	18	FNSACC421 Prepare financial reports
20-May-24	19	FNSACC322 Administer subsidiary accounts and ledgers
27-May-24	20	FNSACC322 Administer subsidiary accounts and ledgers
3-Jun-24	21	FNSACC418 Work effectively in the accounting and bookkeeping industry
10-Jun-24	22	FNSACC418 Work effectively in the accounting and bookkeeping industry
17-Jun-24	23	FNSACC418 Work effectively in the accounting and bookkeeping industry
Term Break (3 Weeks)		
15-Jul-24	27	FNSACC426 Set up and operate computerised accounting systems
22-Jul-24	28	FNSACC426 Set up and operate computerised accounting systems
29-Jul-24	29	FNSACC426 Set up and operate computerised accounting systems
5-Aug-24	30	FNSACC426 Set up and operate computerised accounting systems
12-Aug-24	31	FNSTPB411 Complete business activity and instalment activity statements
19-Aug-24	32	FNSTPB411 Complete business activity and instalment activity statements
26-Aug-24	33	FNSTPB412 Establish and maintain payroll systems
2-Sep-24	34	FNSTPB412 Establish and maintain payroll systems
9-Sep-24	35	FNSACC405 Maintain inventory records
16-Sep-24	36	FNSACC405 Maintain inventory records
Term Break (2 Weeks)		
7-Oct-24	39	FNSACC321 Process financial transactions and extract interim reports
14-Oct-24	40	FNSACC321 Process financial transactions and extract interim reports
21-Oct-24	41	FNSACC321 Process financial transactions and extract interim reports
28-Oct-24	42	FNSACC321 Process financial transactions and extract interim reports
4-Nov-24	43	BSBTEC302 Design and produce spreadsheets
11-Nov-24	44	BSBTEC302 Design and produce spreadsheets
18-Nov-24	45	BSBTEC302 Design and produce spreadsheets
25-Nov-24	46	BSBTEC404 Use digital technologies to collaborate in a work environment
2-Dec-24	47	BSBTEC404 Use digital technologies to collaborate in a work environment
9-Dec-24	48	BSBTEC404 Use digital technologies to collaborate in a work environment
Term Break (4 Weeks)		