



Application for Refund

Personal and Course Details:

Name: _____ Student No: _____

Course: _____

Course Start Date: _____ Course End Date: _____

Address: _____

Mobile No: _____ Email: _____

Reason for Refund request: _____

Evidence attached: _____

- Student must provide appropriate evidences e.g. Visa rejection letter from immigration etc.
- If withdrawing from the course, college Student ID Card must be returned with this application.
- Applications may take up to 20 working days to process from the date on the application for a refund.

Bank Details:

Account holder's Name: _____

BSB number: _____ Account number: _____

Declaration:

I (the student), have read and understood the AVTI Refund Policy that is referenced in the Offer Letter and is available in the key policy and procedure section on the college website at <https://www.avti.edu.au/key-policies-and-procedures-downloads/> and in the Student Handbook.

Student Signature: _____ Date: _____

Accountant Signature: _____ Date: _____

For Office Use Only:

- Date when this form was updated and processed by an Accountant: _____
- Date when this form was filed by Student Services Officer: _____