

2026 Academic Timetable

AUSTRALIAN VOCATIONAL
TRAINING INSTITUTE

FNS40222 Certificate IV in Accounting and Bookkeeping (52 Weeks)

Date (Week starting Monday)	Week	Unit of Competency
12-Jan-26	1	FNSACC413 Make decisions in a legal context
19-Jan-26	2	FNSACC413 Make decisions in a legal context
26-Jan-26	3	FNSACC413 Make decisions in a legal context
2-Feb-26	4	FNSACC412 Prepare operational budgets
9-Feb-26	5	FNSACC412 Prepare operational budgets
16-Feb-26	6	FNSACC414 Prepare financial statements for non-reporting entities
23-Feb-26	7	FNSACC414 Prepare financial statements for non-reporting entities
2-Mar-26	8	FNSACC414 Prepare financial statements for non-reporting entities
9-Mar-26	9	FNSACC414 Prepare financial statements for non-reporting entities
16-Mar-26	10	FNSACC414 Prepare financial statements for non-reporting entities
Term Break (3 Weeks)		
13-Apr-26	14	FNSACC421 Prepare financial reports
20-Apr-26	15	FNSACC421 Prepare financial reports
27-Apr-26	16	FNSACC421 Prepare financial reports
4-May-26	17	FNSACC421 Prepare financial reports
11-May-26	18	FNSACC421 Prepare financial reports
18-May-26	19	FNSACC322 Administer subsidiary accounts and ledgers
25-May-26	20	FNSACC322 Administer subsidiary accounts and ledgers
1-Jun-26	21	FNSACC418 Work effectively in the accounting and bookkeeping industry
8-Jun-26	22	FNSACC418 Work effectively in the accounting and bookkeeping industry
15-Jun-26	23	FNSACC418 Work effectively in the accounting and bookkeeping industry
Term Break (3 Weeks)		
13-Jul-26	27	FNSACC426 Set up and operate computerised accounting systems
20-Jul-26	28	FNSACC426 Set up and operate computerised accounting systems
27-Jul-26	29	FNSACC426 Set up and operate computerised accounting systems
3-Aug-26	30	FNSACC426 Set up and operate computerised accounting systems
10-Aug-26	31	FNSTPB411 Complete business activity and instalment activity statements
17-Aug-26	32	FNSTPB411 Complete business activity and instalment activity statements
24-Aug-26	33	FNSTPB412 Establish and maintain payroll systems
31-Aug-26	34	FNSTPB412 Establish and maintain payroll systems
7-Sep-26	35	FNSACC405 Maintain inventory records
14-Sep-26	36	FNSACC405 Maintain inventory records
Term Break (2 Weeks)		
5-Oct-26	39	FNSACC321 Process financial transactions and extract interim reports
12-Oct-26	40	FNSACC321 Process financial transactions and extract interim reports
19-Oct-26	41	FNSACC321 Process financial transactions and extract interim reports
26-Oct-26	42	FNSACC321 Process financial transactions and extract interim reports
2-Nov-26	43	BSBTEC302 Design and produce spreadsheets
9-Nov-26	44	BSBTEC302 Design and produce spreadsheets
16-Nov-26	45	BSBTEC302 Design and produce spreadsheets
23-Nov-26	46	BSBTEC404 Use digital technologies to collaborate in a work environment
30-Nov-26	47	BSBTEC404 Use digital technologies to collaborate in a work environment
7-Dec-26	48	BSBTEC404 Use digital technologies to collaborate in a work environment
Term Break (4 Weeks)		