

2026 Academic Timetable



BSB40120 - Certificate IV in Business (52 Weeks)

Date (Week starting Monday)	Week	Unit of Competency
12-Jan-26	1	BSBCRT411 Apply critical thinking to work practices
19-Jan-26	2	BSBCRT411 Apply critical thinking to work practices
26-Jan-26	3	BSBCRT411 Apply critical thinking to work practices
2-Feb-26	4	BSBTWK401 Build and maintain business relationships
9-Feb-26	5	BSBTWK401 Build and maintain business relationships
16-Feb-26	6	BSBTEC404 Use digital technologies to collaborate in a work environment
23-Feb-26	7	BSBTEC404 Use digital technologies to collaborate in a work environment
2-Mar-26	8	BSBTEC404 Use digital technologies to collaborate in a work environment
9-Mar-26	9	BSBTEC404 Use digital technologies to collaborate in a work environment
16-Mar-26	10	BSBTEC404 Use digital technologies to collaborate in a work environment
Term Break (3 Weeks)		
13-Apr-26	14	BSBWHS411 Implement and monitor WHS policies, procedures, and programs
20-Apr-26	15	BSBWHS411 Implement and monitor WHS policies, procedures, and programs
27-Apr-26	16	BSBWHS411 Implement and monitor WHS policies, procedures, and programs
4-May-26	17	BSBCMM411 Make presentations
11-May-26	18	BSBCMM411 Make presentations
18-May-26	19	BSBWRT411 Write complex documents
25-May-26	20	BSBWRT411 Write complex documents
1-Jun-26	21	BSBWRT411 Write complex documents
8-Jun-26	22	BSBWRT411 Write complex documents
15-Jun-26	23	BSBWRT411 Write complex documents
Term Break (3 Weeks)		
13-Jul-26	27	BSBXCM401 Apply communication strategies in the workplace
20-Jul-26	28	BSBXCM401 Apply communication strategies in the workplace
27-Jul-26	29	BSBXCM401 Apply communication strategies in the workplace
3-Aug-26	30	BSBPEF402 Develop personal work priorities
10-Aug-26	31	BSBPEF402 Develop personal work priorities
17-Aug-26	32	BSBPEF402 Develop personal work priorities
24-Aug-26	33	BSBPEF403 Lead personal development
31-Aug-26	34	BSBPEF403 Lead personal development
7-Sep-26	35	BSBPEF403 Lead personal development
14-Sep-26	36	BSBPEF403 Lead personal development
Term Break (2 Weeks)		
5-Oct-26	39	BSBCRT412 Articulate, present and debate ideas
12-Oct-26	40	BSBCRT412 Articulate, present and debate ideas
19-Oct-26	41	BSBCRT412 Articulate, present and debate ideas
26-Oct-26	42	BSBCRT412 Articulate, present and debate ideas
2-Nov-26	43	BSBMKG434 Promote products and services
9-Nov-26	44	BSBMKG434 Promote products and services
16-Nov-26	45	BSBMKG434 Promote products and services
23-Nov-26	46	BSBTEC403 Apply digital solutions to work processes
30-Nov-26	47	BSBTEC403 Apply digital solutions to work processes
7-Dec-26	48	BSBTEC403 Apply digital solutions to work processes
Term Break (4 Weeks)		