2027 Academic Timetable

AUSTRALIAN VOCATIONAL TRAINING INSTITUTE

BSB30120 – Certificate III in Business (52 Weeks)

Date (Week starting Monday)	Week	Unit of Competency
11-Jan-27	1	BSBCRT311 Apply critical thinking skills in a team environment
18-Jan-27	2	BSBCRT311 Apply critical thinking skills in a team environment
25-Jan-27	3	BSBCRT311 Apply critical thinking skills in a team environment
1-Feb-27	4	BSBPEF201 Support personal wellbeing in the workplace
8-Feb-27	5	BSBPEF201 Support personal wellbeing in the workplace
15-Feb-27	6	BSBSUS211 Participate in sustainable work practices
22-Feb-27	7	BSBSUS211 Participate in sustainable work practices
1-Mar-27	8	BSBTWK301 Use inclusive work practices
8-Mar-27	9	BSBTWK301 Use inclusive work practices
15-Mar-27	10	BSBTWK301 Use inclusive work practices
Term Break (3 Weeks)		
12-Apr-27	14	BSBXCM301 Engage in workplace communication
19-Apr-27	15	BSBXCM301 Engage in workplace communication
26-Apr-27	16	BSBXCM301 Engage in workplace communication
3-May-27	17	BSBXCM301 Engage in workplace communication
10-May-27	18	BSBXCM301 Engage in workplace communication
17-May-27	19	BSBWHS311 Assist with maintaining workplace safety
24-May-27	20	BSBWHS311 Assist with maintaining workplace safety
31-May-27	21	BSBWHS311 Assist with maintaining workplace safety
7-Jun-27	22	BSBTEC303 Create electronic presentations
14-Jun-27	23	BSBTEC303 Create electronic presentations
Term Break (3 Weeks)		
12-Jul-27	27	BSBWRT311 Write simple documents
19-Jul-27	28	BSBWRT311 Write simple documents
26-Jul-27	29	BSBWRT311 Write simple documents
2-Aug-27	30	BSBLDR301 Support effective workplace relationships
9-Aug-27	31	BSBLDR301 Support effective workplace relationships
16-Aug-27	32	BSBLDR301 Support effective workplace relationships
23-Aug-27	33	BSBTEC302 Design and produce spreadsheets
30-Aug-27	34	BSBTEC302 Design and produce spreadsheets
6-Sep-27	35	BSBTEC302 Design and produce spreadsheets
13-Sep-27	36	BSBTEC302 Design and produce spreadsheets
Term Break (2 Weeks)		
4-Oct-27	39	BSBOPS304 Deliver and monitor a service to customers
11-Oct-27	40	BSBOPS304 Deliver and monitor a service to customers
18-Oct-27	41	BSBOPS304 Deliver and monitor a service to customers
25-Oct-27	42	BSBOPS304 Deliver and monitor a service to customers
1-Nov-27	43	BSBOPS305 Process customer complaints
8-Nov-27	44	BSBOPS305 Process customer complaints
15-Nov-27	45	BSBOPS305 Process customer complaints
22-Nov-27	46	BSBPEF301 Organise personal work priorities
29-Nov-27	47	BSBPEF301 Organise personal work priorities
6-Dec-27	48	BSBPEF301 Organise personal work priorities
Term Break (4 Weeks)		