



Academic Intervention Form

Name of student:

Student ID:

Qualification enrolled in:

Name of trainer:

Reason for Intervention Strategy:

Strategy:

Please tick the strategies agreed to:

- Attending tutorial or study groups
- Language, literacy and numeracy support
- Receiving individual case management
- Receiving assistance with personal issues which are influencing progress or attendance
- Receiving mentoring
- Student support and guidance
- Other (please describe below)

Next stage:

Please provide specific details of next monitoring meeting or completion date.



Authorisation:

- This matter has been agreed on and all parties involved have been informed of any actions when necessary
- The student is aware of the consequences of not complying with this strategy.

Payment (only applicable for late submissions and retest):

Payment required:

- Yes
- No

Amount to be paid: _____ (for No of units _____)

Confirmation of payment checked and received by Accountant:

- Yes
- No

Accountant signature: _____

Signature of Academic Manager:			
Signature of student:			
Date:			
Trainer informed:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Intervention strategy completed:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date completed: